THE BABY ROOM



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BABY ROOM
DAILY ROUTINE

9:00 – 9:30	Free play
9:30 – 10:00	Outdoor play
10:00	Snack time
10:15	Nappies
10:45 – 11:15	Planned activity and free play
11:30	Lunch time
12:15	Nappies and nap time
1:15 – 1:45	Outside to play
1:45	Inside and free play
2:00	Snack time for children waking up
2:15	Nappies
2:30 – 3:15	Planned activity and free play
3:30	Outdoor play
4:00	Free play and handovers
4:30	Merge with the other children for teatime



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THE TODDLER ROOM



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TODDLER ROOM
DAILY ROUTINE

8:30 – 9:00	Breakfast
9:00 – 9:15	Hello song and wake up / shake up
9:15 – 9:30	Free play
9:30 – 10:00	Tidy up and prepare for snack (tables wiped, bowls and cups set up; one staff member to serve)
10:15 – 10:20	Morning snack
10:20 – 10:50	Carpet area free flow, focus activities and nappy changes
10:50 – 11:00	Tidy up and prepare to go outside (all shoes to be placed on the carpet; one staff member to collect shoes for children)
11:00 – 11:45	Outdoor play (any remaining nappy changes can be completed during this time)
11:45 – 12:30	Lunch (staff allocated to tables to support children as needed; children going to sleep to be settled from approx. 12:30 at the latest)
12:30 – 1:15	Outdoor free flow play (sleepers settled down at 12:30)
1:15 – 1:30	Group time: hello song and wake up / shake up
1:30 – 2:00	Focus activities
2:00 – 2:15	Wake sleeping children
2:15 – 2:30	Afternoon snack
2:30 – 3:00	Free flow play
3:00 – 3:10	Tidy up and prepare to go outside (all shoes to the carpet)
3:10 – 3:45	Outdoor play
3:45 – 4:30	Free flow play indoors
4:30	Tidy up and ready for tea



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THE PRE-SCHOOL ROOM



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PRE-SCHOOL ROOM
DAILY ROUTINE

9:00 – 9:20	Free play
9:20 – 9:30	Carpet time / wake up shake up
9:30 – 10:00	Focus activities
10:00 – 10:10	Prepare for snack (tables wiped, bowls and cups set up, ready for children to self-serve)
10:10 – 10:20	Morning snack (free flow)
10:20 – 10:30	Tidy up, get ready to go outside
10:30 – 11:00	Outdoor play
11:00 – 11:45	Free play
11:45 – 12:30	Lunch (children to self-serve, adults to support)
12:30 – 12:40	Quiet time
12:40 – 1:15	Free play, nappy changing / toileting / sleepers
1:15 – 2:00	Carpet time (wake up shake up) and focus activities
2:00 – 2:15	Wake up sleepers / get ready for snack
2:15 – 2:30	Afternoon snack (free flow)
2:30 – 3:00	Free play
3:00 – 3:10	Tidy up and get ready to go outside
3:10 – 3:45	Outdoor play / nappy changes / toileting
3:45 – 4:20	Handovers and free play

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